

1 **Southwest Vermont Regional Technical School District (SVRTSD)**
2 **Regional Governing Board Meeting Minutes: Monday, November 18, 2024, in-person and online**
3

4 **RGB members present:** M. Cutler, A. Edelson, F. Kinney, L. Johnson, J. Orzechowski, G. Sauer, K.
5 Swierad and T.J. Williams
6

7 **SWT represented** by: Supt./Dir. Meg Honsinger and R. Tattersall, Business Manager
8

9 Audience: CAT-TV
10

11 **Recorder:** Sandra Redding, Administrative Assistant to the Superintendent
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13 Meeting was opened at 10:09AM by Chair Swierad. He asked for public comments and/or
14 concerns. Hearing none, the consent agenda was presented:

- 15 • Full board minutes from October 21, 2024 were motioned for approval by Kinney and
16 Cutler with unanimous support.
- 17 • Payroll warrants were motioned for approval by Kinney and Edelson with unanimous
18 support.
- 19 • Vendor warrants were motioned for approval by Kinney and Edelson with unanimous
20 support.

21 Business office documents were presented with no questions or concerns.
22

23 Committee reports:
24

- 25 • Cutler shared that the Finance Committee had met previous to the full board meeting
26 today. A Power Point and information shared by Tattersall helped the committee to begin
27 the FY26 budget process. They agreed to meet on Monday, December 2, 2024, 9:15AM
28 to consider revisions with hopes of finalizing the FY26 budget for presentation at the
29 December 9th full board meeting.
30
- 31 • Edelson shared information from the policy committee meeting on November 7, 2024.
32 Highlights:
33 • Several policies were discussed, reviewed and deemed acceptable as written, 1090C
34 and 3310C. 6190C will be replaced with 6191C if approved by the full board. Other
35 policies were tabled for the next meeting in December. Tentative meeting date is
36 Tuesday, December 3 at 4PM.
37

38 Action items:

- 39 • **Policy 5120-Concussion Management Policy, (blue paper)**-with motions from Kinney
40 and Johnson and unanimous support, the board voted to adopt this policy.
- 41 • **Policy 6191C-District Equity Policy, (replacing 6190C, Holiday Observances)**, with
42 motions from Kinney and Sauer and unanimous support, this policy was approved for
43 warning in December
44

45 .Supt./Dir. Honsinger began her report by sharing all the work being done on recruiting and
46 promotion of SW Tech. We have, in the past three years, provided tours and visits to increasing
47 numbers of area students in the lower grades. We host motivational visits, shadow days and
48 outdoor experiential program demonstration events to highlight the many possibilities for tech
49 learning here at SW Tech. Handout was provided to board members.

50 Our School Guidance Coordinator, Lisa Harrington, has planned a “Partners in Success”
51 luncheon in December for our sending school’s guidance coordinators. Our culinary program

1 will host attendees for an informative luncheon, then guests will rotate thru SW Tech programs
2 for program exploration. This is also a plan for additional recruitment of area students.
3 Honsinger shared the November newsletter with updates from our programs for this past month.
4 Many great things happening here at SW Tech. We distribute these to our sending schools as
5 well as board members.
6 Culinary Arts program is deep into Thanksgiving pie production. We expect a record number of
7 sales of these delicious pies!
8
9 Chair Swierad shared information concerning HVAC grants in Massachusetts that have assisted
10 neighboring Mass community tech centers to create/build additions to their schools. He wonders
11 if perhaps, the state of Vermont or even federal grants might be available to us for additional
12 support. He suggests that a letter of inquiry be sent, (with approval of board members) to
13 appropriate parties seeking assistance in this area. Board members were in agreement.
14
15 The board, at 10:30AM left the meeting to tour several programs at this time. Building Trades,
16 (Woodworking); Medical Professions, (Intro to Emergency Medicine) and Human Services,
17 (Intro to Mental Illness) shared information while students were engaged in classwork. Board
18 members were very impressed with the work being done, the involvement of the students and
19 the knowledge of the program instructors. They returned to the meeting room at 10:55AM and
20 with motions from Kinney and Edelson and unanimous support, the board adjourned. Next full
21 board meeting is Monday, December 9, 2024 at 4PM.